

**RAILWAY CLAIMS TRIBUNAL
RANCHI BENCH**

No.RCT/RNC/safaiwala/2024

Date:03.05.2024

**To
The Manager,
Ranchi Data System
274, North Office Para,
PO-Hinoo, Doranda,
Ranchi-834002(Jharkhand).**

Sub: Estimate of advertisement.

An advertisement in connection with engagement of one safaiwala (Unskilled) on Contractual/Outsourcing basis in Railway Claims Tribunal Ranchi Bench for a period of 11 months is required to publish in Prabhat Khabar (Jharkhand Region). The contents of advertisement are enclosed herewith.

You are requested to send estimate of said work with a sample of notice

Encl: As above.

M. Kumar
03.05.24

**Addl. Registrar
Railway Claims Tribunal Ranchi**

**RAILWAY CLAIMS TRIBUNAL
RANCHI BENCH**

NOTIFICATION

No.RCT/RNC/Safaiwala/2024

Date:03.05.2024

Railway Claims Tribunal, Ranchi Bench will conduct a Walk In Interview for engagement of one safaiwala (Unskilled) on contractual/outsourcing basis for a period of 11(eleven) months as per terms & condition of Railway Board. The engagement of person as safaiwala (Unskilled) under this selection does not constitute any offer of appointment in Railway Claims Tribunal or Railways. Interested candidates fulfilling the eligibility criteria are invited to attend Walk-In Interview as per schedule given below:

Date of interview: 27.05.2024(Monday)

Time: From 11:00 A.M. till completion.

Venue: Office of the Railway Claims Tribunal Ranchi Bench, Opposite Ranchi Railway Station, Dist-Ranchi,Jharkhand-834001.

For application form, age, qualification, remuneration, terms & condition of engagement, candidate may contact the office of Railway Claims Tribunal Ranchi Bench, Opposite Ranchi Railway Station, Dist-Ranchi, Jharkhand- 834001 or may visit RCT website www.rct.indianrail.gov.in.



ADR/RCT/RNC

TERMS AND CONDITIONS FOR ENGAGEMENT OF SAFAIWALAS ON CONTRACTUAL/OUTSOURCING BASIS IN RAILWAY CLAIMS TRIBUNAL, RANCHI:

1. The Candidates having qualification less than 10th class (unskilled) can apply for engagement to the post of Safaiwala.
2. The candidates for the post of Safaiwala should be minimum of 18 years maximum and 45 years.
3. The candidates may be engaged only after they are certified as medically fit, for which a Medical Fitness Certificate issued by a General Physician having Degree a minimum MBBS is mandatory.
4. Remuneration for the contractual Safaiwala will be governed by the minimum wages in force in the state.
5. The Railway working hours will be 8 hours per day from 09:30 hrs. To 18:00 hrs with half an hour lunch break from 13:30 hrs to 14:00 hrs on all working days.
6. Since RCT is a judicial organization, it has to be made clear to candidate that any leak of confidential information may lead to legal action including prosecution.
7. If the person engaged/hired, remains absent, pro-data deduction will be made from the amount payable to him/her. The amount of deduction will be worked out on the basis of 1/30th of the lump sum amount per day of absence.
8. Giving one month's prior notice by either party can terminate this contractual engagement.
9. (I) The above contractual arrangement would be for a period not exceeding 11 months from the date of acceptance of the terms and conditions for such engagement or till the posts are filled by Zonal Railways, whichever is earlier.
(II) The above contractual engagement can be extended for a further period not exceeding 11 months, if agreed by both the parties and based on the performance of the hired candidate(s) subject to (I) above.
10. Engagement of person (s) as Safaiwalas under this scheme does not constitute any offer of appointment in Railway Claims Tribunal or Railways.
11. Recovery has to be made from the monthly wages for any wilful damage/loss to equipment or property that may be caused by the persons engaged.
12. If any information in the application is found false, the services of the candidates will be terminated immediately without assigning any reason and appropriate action will be taken against him or her.
13. No TA/DA will be given to candidates called for Test/ Interview and the candidates will have to make their own arrangements.
14. The Interview for selection of Safaiwala under this scheme may be cancelled without assigning any reason.



Addl. Registrar
RCT/RNC

SECTION-VI

JOB SPECIFICATION & JOB DESCRIPTION

JOB DESCRIPTION:-

S. N.	Type	Number	Work
1	Unskilled Manpower (Para A)	(Two)	<ul style="list-style-type: none">➤ Regular/daily dusting / cleaning of all the files / furniture, office equipments etc.➤ Regular dusting / cleaning of racks, storage spaces, windows, walls, fans, switch boards and removing of cobwebs etc. on ceiling roof/walls, etc. so as to maintain general cleanliness and hygiene in office.➤ Distribution of office dak & files of general nature among the officers in TERM J&K. Office.➤ Storage of fresh drinking water and serving to staff and visitors. Making arrangements for tea, coffee (preparing and serving) and arranging snacks etc. during the meetings and routinely to the officers of TERM Cell and other official visitors/representatives.


अपर निवाहक
रेल दाया अधिकरण
रांची न्यायपीठ
Add: Registrar
Rly. Claims Tribunal
Ranchi

3. Any other work assigned by the superior authority.

Mali

1. To maintain the gardens and plants in the office premises.
2. To maintain the flower pots.
3. Any other work assigned by the superior authority.

Safaiwala

1. To clean office rooms, premises, toilets etc.
2. Any other work assigned by the superior authority.


अपर निबन्धक
रेल दावा अधिकरण
राँची न्यायपीठ
Add: Registrar
Rly. Claims Tribunal
Ranchi

Annexure-B

**APPLICATION FOR THE POST OF SAFAIWALA PURELY ON CONTRACTUAL BASIS IN RAILWAY CLAIMS
TRIBUNAL, RANCHI BENCH.**

To
The Additional Registrar,
Railway Claims Tribunal,
Ranchi Bench.

Affix recent passport size
photo (with signature
partially over the
photograph & continuing
over the Sheet.

1	Name of the applicant (in block letters)			
2	Father/husband Name			
3	Date of Birth			
4	Present Age as on Date			
5	Permanent postal address			
6	Present postal address			
7	Telephone (Landline with STD Code)			
8	Mobile No.			
9	Email Id If any			
10	AADhar/Voter identity card Number			
11	Present occupation and work experience, if any			
12	Educational Qualification			
Sl. No.	Year of Passing	Name of Exam	Name of School / University	Percentage of Mark & Division

It is certified that the information furnished above is correct and true to the best of my knowledge. If at any stage, it is found that any of the above material or information is false/incorrect or suppressed by any candidature, the appointment is liable to be rejected/terminated.

PLACE:

DATE:

SIGNATURE OF THE APPLICANT