



नवोदय विद्यालय समिति
NAVODAYA VIDYALAYA SAMITI

शिक्षा मंत्रालय, (स्कूल शिक्षा और साक्षरता विभाग)
भारत सरकार, बी-15, सेक्टर 62, नोएडा, उ.प्र. - 201309
Ministry of Education, (Department of School Education and Literacy),
Government of India, B-15, Sector 62, NOIDA, U.P. - 201309



F.No. 01-01/2023-NVS(Admn.)/267

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NOTIFICATION

Sub: Modal Calendar for activities to be undertaken for direct recruitment and promotion through LDCE / LDE and assessment of vacancies thereof.

To ensure the availability of a pool of sufficient candidates to promptly fill vacancies in NVS Headquarters / Regional Offices / NLIs / JNVs and to timely complete the recruitment process, the Competent Authority has approved following Modal Calendar for activities to be undertaken for direct recruitment and promotion through LDCE / LDE for strict adherence by all concerned: -

A. Modal Calendar: -

Activities	: Tentative Timelines for completion of the activities
Vacancy Assessment for the Vacancy Year and finalization of MoU with Recruitment Agency	: By 30th June of previous year of the vacancy year
Vacancy notification and Launching portal	: By 15th July of previous year of the vacancy year
Inviting Applications	: From 15th July to 15th August of previous year of the vacancy year
Written Examination (CBT)	: By 30th September of previous year of the vacancy year
Display of Merit List / List of Shortlisted candidates for Skill Test or Interview	: By 31st October of previous year of the vacancy year
Skill Test / Personal Talk / Documents Verification	: By 30th November of previous year of the vacancy year
Display of Final Select List	: By 31st December of previous year of the vacancy year
Issue of offer of appointment followed by joining	: From the month of January of the vacancy year (for HQ/RO cadre) After Annual Transfer Drive i.e. March of vacancy year (for JNV Cadre)

Aggarwal

Illustration (Vacancy Year 2025) -

Activities	Tentative Timelines for completion of the activities
Vacancy Assessment for the Vacancy Year and finalization of MoU with Recruitment Agency	By 30 th June, 2024
Vacancy notification and Launching portal	By 15 th July, 2024
Inviting Applications	From 15 th July, 2024 to 15 th Aug, 2024
Written Examination (CBT)	By 30 th September, 2024
Display of Merit List / List of Shortlisted candidates for Skill Test or Interview	By 31 st October, 2024
Skill Test / Personal Talk / Documents Verification	By 30 th November, 2024
Display of Final Select List	By 31 st December, 2024
Issue of offer of appointment followed by joining	From the month of January, 2025 (for HQ / RO cadre) After Annual Transfer Drive i.e. upto March-2025 (for JNV cadre)

B. ASSESSMENT OF VACANCIES - Further, the following guidelines are to be taken into consideration while assessing vacancies to be filled on Direct Recruitment and promotion through LDCE / LDE: -

1.	Actual Vacancies as on 1 st June of previous year of the Vacancy Year
2.	Anticipated vacancies arising upto 31 st December of the Vacancy Year, except vacancies already notified and valid panel is available against that notified vacancies.
2(a)	No. of employees due for retirement till 31 st December of the Vacancy Year
2(b)	No. of employees likely to be promoted upto 31 st December of the Vacancy Year
2(c)	Provisions for creation / sanction of new posts especially in the JNV cadre - As per prevailing NVS policy or as per specific orders, if any.
2(d)	During assessment of the vacancies provisions for vacancies arising from unforeseen causes such as resignation on selection in higher grade in NVS or any other organization, death, compulsory retirement, removal, dismissal, termination, etc., are to be incorporated as per previous years experience in the each cadre and on the basis of the size of the cadre.

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